



Pike Place Market Preservation and Development Authority (PDA)

**EXECUTIVE COMMITTEE
Meeting Minutes**

**Wednesday September 19th, 2012
4:30 p.m. to 5:45 p.m.
Goodwin Library**

Committee Members Present: James Savitt, Jackson Schmidt, Matt Hanna, Bruce Burger

Other Council Members Present: Betty Halfon, Gloria Skouge

Staff Present: Ben Franz-Knight, Dianna Goodsell

Others Present: Howard Aller

The meeting was called to order at 4:34 p.m. by James Savitt, Chair

I. Administration

- A. Approval of Agenda
The agenda was approved by acclamation.
- B. Approval of June 20th, 2012 Minutes.
The minutes were approved by acclamation.

II. Announcements and Community Comments

None

III. Council Chair's Report

James Savitt discussed this month's Council Chair's Report. He highlighted efforts placed on the PCI-North final concept document plan, dependent on the direction from the Waterfront Redevelopment Committee meeting. He encouraged the committee members to attend the next WRC meeting held on September 20th. James discussed the anticipation of the Full Council Retreat in the late fall and the logistics of planning the retreat. He discussed with the committee members on possible topics to examine at the retreat, including the Atrium demonstration kitchen and the Farm Program as well as a reset on the Strategic Issues for the next year. He lastly reported that the Nominating Committee will reconvene due to two significant items on the calendar: replacing Gerry Kumata's Council position and replacing Jill Andrews's vacancy on the Executive Committee.

There was a brief discussion that followed.

III. Committee Chair's Report

- A. Asset Management

The Committee Chair was not present. Jim Savitt inquired about the status of Pike Place Uses and the timeline in place. Ben Franz-Knight noted if he is able to receive feedback from the city, he could follow-up with the Committee in October.

B. Finance

Matt Hanna noted that the Budget is coming up in November and that there will be a large presentation at the October Finance Committee.

Gloria Skouge requested to start the October 16th Finance meeting earlier due to the subsequent Constituency meeting.

C. Market Programs

Bruce Burger briefly reported on the Market Programs Committee update. He distributed a handout with the latest schedule for major topics for 2012. He discussed a summary on the most recent Market Programs meeting, noting there was dialogue around the roles of the Pike Place Market PDA relative to The Market Foundation. He also noted that the committee is focusing on Social Services and building capacity within the Foundation through various opportunities. He brought to attention the Market Program Committee's role with the Waterfront Redevelopment Committee regarding the PCI-North programs and housing elements.

There was a brief discussion that followed.

Jackson Schmidt commented that he was uncertain if the Waterfront Redevelopment Committee was the appropriate place to discuss housing options for PCI-North.

James Savitt clarified the responsibilities for the Waterfront Redevelopment Committee, concluding that the Committee is indeed the appropriate avenue to discuss housing options for PCI-North.

Ben Franz-Knight commented on the last Market Programs Committee meeting; the Committee looked at the existing roles of the PDA and The Market Foundation, including the proactive and reactive approaches and boundaries within the entities. He lastly noted that the service agreement with The Market Foundation is up and will need to be revisited.

Matt Hanna followed up to Bruce Burger's report inquiring about the specific input received from The Market Foundation regarding their needs. Bruce Burger noted that there had been a list created by The Foundation of their needs wish list.

D. Waterfront Redevelopment

Jackson Schmidt reported an update from the Waterfront Redevelopment Committee. He noted that at the next WRC meeting they will be a presentation of the conceptual plan final draft for PCI-North. He gave a brief overview of how the process has evolved for the conceptual plan for PCI-North and noted the accomplishments within the process. He clarified to the committee that the final conceptual plan document is not the actual design for PCI-North, rather the conceptual roadmap. Jackson also reported that Ben, Lillian and him had met with The Market Foundation Board. He believes there could be a partnership with the PDA and Market Foundation for PCI-North efforts, including fundraising efforts. He noted that the Market Foundation has very valuable skills including grant writing. He lastly noted that he asked for one to two Market Foundation members to sit as a liaison with the WRC.

IV. Executive Director's Report

Ben Franz-Knight briefly discussed the Executive Director's report. He noted that he and several staff members will be attending the Public Market's Conference in Cleveland later this week.

A. Update on Traffic Management at Western & Virginia

Ben Franz-Knight reported that despite the efforts to enact a successful program this summer there were no volunteers for traffic management at Western & Virginia. He noted he got a group from SDOT and walked them through the traffic intersection of Western & Virginia. He added that SDOT is going to renew the efforts in getting some type of traffic device to assist with traffic management on that intersection.

B. Pike Place Street Permitting/Designation

Ben Franz-Knight noted that he is waiting to hear back from SDOT on what the steps are for the street designation of Pike Place. As soon as he receives new information he will report back to the Asset Management and Full Council Committee.

V. Other Reports and Action Items

A. Executive Director's Annual Review

James Savitt discussed the Executive Director's Annual Review and the process to proceed this year. He noted that there were extensive efforts made last year regarding the Executive Director's Annual Review; he feels it is not necessary to repeat the same process. He asked Bruce Burger to help with the survey development and soliciting feedback from the other committee members.

There was general consensus from the committee with the notion above.

VI. Items for the Consent Agenda

None

VII. Public Comment

None

VIII. Concerns of Committee Members

Gloria Skouge commented regarding the functioning hours of the elevators in the Economy Building. She requested to have the elevators operational hours readdressed, especially making the elevators functional during evening meetings.

Matt Hanna noted that Ben Franz-Knight was recognized for a distinguished award in Seattle.

IX. Adjournment

The meeting was adjourned at 5:22 pm by James Savitt

Meeting minutes submitted by:
Dianna Goodsell, Administrative Services Coordinator