



Executive Committee - Meeting Agenda

Date: Wednesday June 19th, 2013

Time: 4:30 p.m. – 5:45 p.m.

Location: Goodwin Library

Committee Members: James Savitt (Chair), Bruce Burger, Matt Hanna, Patrick Kerr, Jackson Schmidt, David Ghoddousi

4:30pm	I.	Administrative	Chair
		A. Approval of the Agenda	
		B. Approval of the May 22 nd , 2013 Minutes	

4:35pm	II.	Announcements and Community Comments	
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4:40pm	III.	Council Chair's Report	James Savitt
		A. Nominating Committee Update	

5:00pm	IV.	Committee Chair's Report	
		A. Asset Management	Patrick Kerr
		B. Finance	Matt Hanna
		C. Market Programs	Bruce Burger
		D. Waterfront Redevelopment	Jackson Schmidt

5:25pm	V.	Other Reports and Action Items	
		A. Atrium Kitchen RFQ Timeline Review	Tamra Nisly

5:35pm	VI.	Public Comment	
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5:40pm	VII.	Concerns of Committee Members	
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5:45pm	VIII.	Adjournment	Chair
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Pike Place Market Preservation and Development Authority (PDA)

**EXECUTIVE COMMITTEE
Meeting Minutes**

**Wednesday May 22nd, 2013
4:30 p.m. to 5:45 p.m.
Goodwin Library**

Committee Members Present: James Savitt, Matt Hanna, Patrick Kerr, Bruce Burger, David Ghoddousi

Other Council Members Present: Gloria Skouge, Betty Halfon

Staff Present: Ben Franz-Knight, Tamra Nisly, Dianna Goodsell

Others Present: Bob Messina

The meeting was called to order at 4:30 p.m. by James Savitt, Chair

I. Administration

- A. Approval of the Agenda
The agenda was approved by acclamation.
- B. Approval of the March 20th, 2013 Minutes.
The minutes were approved by acclamation.

II. Announcements and Community Comments

None

III. Council Chair's Report

James Savitt discussed this month's Council Chair's Report. He noted a few items for this month's PDA Council meeting including; the approval of the WSDOT Parking Mitigation Agreement for PC-I North, consulting contracts for both the PC-I North Project Management Services and PC-I North Low Income Finance Housing Consulting Services. He inquired about a definitive timeline on the key issues for Schematic Design for PC-I North with Ben Franz-Knight. He briefly noted the discussion from the previous Full council meeting regarding legal opinion on purchasing land outside the Historical District; he would like more qualification on the response from legal counsel regarding purchasing farmland. He requested to have the discussion on land acquisition added to next month's Full Council meeting for full Council participation. He lastly noted that the Atrium Kitchen will be back on the Full Council's agenda for June.

Ben Franz-Knight noted that Gerry Johnson will be in attendance of the Full Council meeting to present an overview of the final draft contract with WSDOT.

- I. Nominating Committee Report

Jim Savitt reported that the Nominating Committee has been working very hard with finding a replacement for Gerry Kumata's open council seat; he noted that the committee is especially focused on particular expertise for farm issues. He noted that there will be a final recommendation for June from the Committee for Gerry Kumata's open Council position. He noted that the Nominating Committee will be seeking Council & Committee chairs. He lastly reported on Bruce Lorig's resignation from the PDA Council. He gave recognition for Bruce's valuable contribution to the PDA Council. Jim requested to include an agenda item regarding input regarding qualifications for Bruce Lorig's open council seat.

III. Committee Chair's Report

A. Asset Management

Patrick Kerr gave a brief report on the Asset Management Committee. He reported that there was a resolution regarding audio upgrades for the Economy Event Rooms that failed through the committee unanimously.

Ben Franz-Knight was asked to come back next month to Asset Management with a comprehensive review of the room upgrades including audio, visual and interior needs.

B. Finance

Matt Hanna discussed the Finance Committee report. He noted that there was an update on the search for the PC-I North Low Income Housing Financing Consultant. He briefly shared his experience with participation of the interviews for both the PC-I North Project Management Services and the PC-I North Low Income Housing Finance Consulting Services.

There was a brief discussion that followed.

C. Market Programs

Bruce Burger presented a brief report on the Market Programs Committee. He reported that there was a resolution that came out of the Committee regarding a joint partnership with the Pike Place Market PDA, King County and the City of Seattle for exploring farming opportunities. Bruce noted the Committee items for the future months including; closing out the trademark discussion, review of Social Service needs and Farmland Aggregation.

D. Waterfront Redevelopment

Jackson Schmidt, the Chair of the Waterfront Redevelopment Committee was absent from the Committee meeting. There was no report given on the Waterfront Redevelopment Committee,

IV. Executive Director's Report

Ben Franz-Knight discussed the Executive Directors report. He shared his experiences with a couple tours he had given at the Market this month. He discussed about the recent Market press including an incident near Steinbrueck Park and an editorial blog from The Seattle Times. He noted that we are working with our Public Relations regarding a statement and talking about a strategy with key stakeholders with the media outlets. He lastly noted several updates including; the construction completion anticipation of Roberto's Venetian Ristorante and Storyville by early summer, Commercial vacancy down to one available space and the recipient of the AGC Annual Awards for public project of the year with Turner Phase Three.

There was a brief discussion regarding the Recent Market Press.

Matt Hanna noted that we should be making sure we are cultivating relationships with the media outlets so they feel some accountability and respect with the Market and by reaching out to us for balanced input. He noted that this type of relationship with the media can take months to years to build.

V. Other Reports and Action Items

A. Security Assessment/ Emergency Action Plan

Ben Franz-Knight discussed the Security Assessment and the current Emergency Action Plan in the Market. The Finalized Emergency Action Plan would be distributed internally to the PDA Staff and externally to the Market businesses, residents and community. He noted that we are preparing for Market building drills in September, which happens to be National Emergency Preparedness Month. Tamra Nisly

and Ben Franz-Knight distributed a draft copy of the Market Emergency Action Plan and gave a brief summary of the components of the plan. A copy of the draft Market Emergency Action Plan was included with the meeting minute's record.

There was a discussion with the Councilmembers on their thoughts regarding the Market Action Plan.

David Ghoddousi noted a recent fire incident in the Market and his concern over smoking in the Market.

Jim Savitt inquired on the last time period when we received input from the Seattle Fire Department with the Market. He requested to specifically ask the Fire Department about preventive steps we can take in the Market, including proper placement of fire extinguishers in the Market and similar appropriate recommendations.

Bruce Burger mentioned three areas that should be to be included in the Emergency Response Plan including; Crime and Terrorism, Monitoring and dealing with boundaries in and near the Market. He would like to follow-up up on this issue with Ben and vote on the plan in the upcoming months.

Betty Halfon inquired about Market Security Staffing during the daytime shifts.

Patrick Kerr noted that he would like to have three more Security Guards hired in the Market and consideration of cameras installed. He noted that a strong presence of security staff could help deteriorate crimes.

Matt Hanna noted that doing fairly neutral audit of our safety and security operations would be appropriate. He mentioned the possibility of seeking outside professional services to review Market Safety and Security operations. David Ghoddousi and Betty Halfon were in agreement with Matt's comments.

B. Update on Traffic Management at Western & Virginia

Ben Franz-Knight presented an update on the Traffic Management at Western & Virginia intersection. He noted that roughly six months ago we were looking at options for a traffic light for the Virginia & Western intersection with SDOT. He reported that the intersection at Virginia & Western was noted one of the safest intersection in the City by SDOT; in conclusion to make any changes to the intersection would make it less safe. He noted that we are formally withdrawing from the Neighborhood City Grant; we can seek additional staffing with the SPD for assisting with the intersection if needed.

VI. Public Comment

None

VII. Concerns of Committee Members

Patrick Kerr and David Ghoddousi noted there concern over the Desimone Bridge and a crack in the structure of the bridge.

Gloria Skouge requested from PDA Council Committee Chairs to have members raise their hands when voting to help accurately document the votes.

Bruce Burger noted that if there are questions regarding the votes, it would appropriate to ask for clarification for records purposes at that time.

VIII. Adjournment

The meeting was adjourned at 6:07 pm by James Savitt

Meeting minutes submitted by:
Dianna Goodsell, Administrative Services Coordinator