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## Pike Place Market Preservation and Development Authority (PDA)

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### Executive Committee MEETING MINUTES

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Wednesday December 12<sup>th</sup>, 2011  
12:00 p.m. to 1:00 p.m.  
PDA Conference Room

**Committee Members Present:** James Savitt, Gloria Skouge, John Finke, Bruce Burger, Pat Kerr

**Staff Present:** Ben Franz-Knight, Ryan Yale

**Others:**

The meeting was called to order at 12:02 p.m. by Jim Savitt, Chair.

**I. Administrative**

- A. Approval of Agenda  
The agenda was approved by acclamation.
- B. Approval of November 9<sup>th</sup>, 2011 Minutes.  
The minutes were approved by acclamation.
- C. Announcements and Community Concerns  
None

**II. Council Chair's Report – Jim Savitt**

Jim discussed two key items for the full council meeting agenda, which will be Ben's presentation of the 2012 annual plan and a report from SRG Partnership and the WRC. In addition, there will be a resolution on a preliminary building program for PC-1 for Council's review.

**III. Executive Director's Report – Ben Franz-Knight**

- A. Ben reported on interviewing progress for a new Marketing Director, which is planned to be finalized by the end of December. Ben updated the Committee on Phase III of renovation. He stated that the Stewart House work has been able to make up lost time due to the extensive water damage and canopy issues by moving out select residents early. He added that there will be two major electrical shutdowns at the beginning of January in Soames Dunn and the Economy Building, but all work will be completed by Martin Luther King Day, January 16<sup>th</sup>. Ben discussed the progress of the Waterfront development and noted there was a major breakthrough with conversations and efforts with the City, which will allow for 100% collaboration between the design team, SRG, and the PDA/WRC. He added SRG has done a terrific job of developing a full site analysis and a preliminary building program. This work will allow for the Market to be a true partner in the design process, but he noted it will slow down the presentation to coincide with JCFO's presentation in March, 2012. Ben commented on the appeal process of Bliia Xiong's and noted that a written response will be submitted by the John Finke and the final vote will be held by Council during the January meeting. Ben reported that the preschool issue with the City and the block grant has been resolved. The agreement is essentially the same as the initial one submitted,

which will allow the preschool to receive the \$451k with the Market Foundation setting up a dedicated reserve account in the event the preschool were to close without a comparable replacement. Ben stated that Marlys Erickson will be leaving at the end of March 2012 and there is a search committee that has been established to find a replacement. It was added that Ellen Greene, Executive Director of the Preschool, will also be leaving in 2012.

Jim stated that the Nominations Committee will report with their recommendations at the full council meeting to vote on committee chairs, vice chairs, and the at large member for the Executive Committee.

#### IV. Other Reports and Action Items

**Action Item:** Proposed Resolution 11-101: 2012 Annual PDA Council and Committee Meeting Schedule

Jim presented the resolution and gave an overview of the new committee meeting times and noted that Asset Management was taking the place of CapRen and that Market Programs was taking the place of OPSCOM. The meeting times were discussed by the Committee and staff was directed to submit the resolution to Full Council with the suggested changes included.

*Closed session began at 12:24 p.m.*

A. Executive Director: Salary Compensation (*Closed Session Per (RCW 42.30.110(1)(b))*)

*Closed session ended at 12:48 p.m.*

Jim presented proposed Resolution 11-03 which stated that the Pike Place Market PDA Council Executive Committee is charged by the PDA's Operating Procedures and Policies with reviewing the performance of the PDA's Executive Director. The Executive Committee formed a subcommittee to review the Executive Director's performance; the subcommittee interviewed at total of 29 people including council members, staff members, merchants and other people who work with the Executive Director; and the Executive Committee reviewed and accepted a performance assessment at its meeting on October 19, 2011. The PDA wishes to compensate its Executive Director and other employees fairly and competitively. The Executive Committee has researched compensation for a wide variety of comparable positions.

NOW, THEREFORE, BE IT RESOLVED THAT, the Executive Director's salary will be adjusted to \$140,000 per year, effective January 1, 2012, that an increase of 5% will be granted on January 1, 2013 and January 1, 2014 conditioned upon the Executive Directors continued employment in good standing at that time, and that the notice period or pay in lieu of notice for dismissal without cause be extended from 30 days to 90 days; and

BE IT FURTHER RESOLVED THAT, the PDA Council authorizes the PDA Council Chair to enter into a revised employment agreement with the Executive Director Ben Franz-Knight reflecting these changes.

Jim stated that the initial recommendation of the subcommittee was presented in open session last month. The recommendation of the subcommittee was for a higher salary amount than the proposed resolution, but was revised upon a closed session discussion with the Executive Director.

Bruce Burger moved, Gloria seconded

For: James Savitt, Patrick Kerr, Gloria Skouge, John Finke, and Bruce Burger

Against: 0

Abstain: 0

The resolution was unanimously approved

*Closed session began at 12:51 p.m.*

- A. Union Contract Negotiations – Update (*Closed Session Per (RCW 42.30.110(1)(b))*)
- B. Binder claim (*Closed Session Per (RCW 42.30.110(1)(b))*)

*Closed session ended at 1:08 p.m.*

Motion to appoint the Council Chair as the Executive Committee's representative to deal with C. Binder's legal claim including retaining legal counsel, if necessary, and to report back to the Executive Committee as appropriate to inform and seek its advice and consent.

Pat Kerr moved, John Finke seconded

For: James Savitt, Patrick Kerr, Gloria Skouge, John Finke, Bruce Burger

Against: 0

Abstain: 0

The motion to table the resolution passed by acclamation

**V. Items for the Consent Agenda**

None.

**VI. Public Comment**

**VII. Concerns of Committee Members**

**VIII. Adjournment**

Meeting was adjourned at 1:10 p.m. by Jim Savitt, Chair.

Meeting minutes submitted by:  
Ryan Yale, Executive Assistant