



Finance & Asset Management Committee Meeting Agenda

Date: Tuesday, March 19, 2019

Time: 4:00p.m. – 6:00p.m.

Location: Economy Building Classroom, 1433 First Avenue (3rd Floor)

Committee Members: Ray Ishii (Chair), Devin McComb (Vice-Chair), Patrice Barrentine, David Ghoddousi, Paul Neal, Mark Brady, JJ McKay

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| 4:00pm | I. Administrative: | Chair |
| | <ul style="list-style-type: none"> A. Approval of Agenda B. Approval of the Finance & Asset Management Committee February 19th, 2019 Meeting Minutes | |
| 4:05pm | II. Announcements and/or Community Comments | |
| 4:10pm | III. Reports and Discussion Items | |
| | <ul style="list-style-type: none"> A. Review of the PDA Financial Statements February 2019 B. Checking Account Activity Report February 2019 C. LaSalle LLC Audit for Year End 2018 D. WASH LLC Audit for Year End 2018 E. PDA Purchasing Policy and Procedures and Small Works Contract Roster and Bidding Process <li style="padding-left: 20px;">i. Proposed Resolution 19-13: Approval of the Updated PDA Purchasing Policy and Procedures and Small Works Contract Roster and Bidding Process F. Capital Projects Update | <p>Sabina Proto</p> <p>Sabina Proto</p> <p>Sabina Proto</p> <p>Sabina Proto</p> <p>Sabina Proto</p> <p>Sabina Proto</p> <p>Brady Morrison</p> |
| 5:00pm | IV. Action Items | |
| | <ul style="list-style-type: none"> A. Proposed Resolution 19-14: Authorization for Contract Authority – Painting of LaSalle Stairwells B. Proposed Resolution 19-15: Authorization for Contract Authority – Tuck and Pint and Parapet Urethane Seal on Economy Building C. Proposed Resolution 19-16: Authorization for Contract Authority – Replacement of Chinese Cuisine Windows in the Fairley Building D. Proposed Resolution 19-17: Authorization for Contract Authority – Waterproofing 3rd Section Tile in North Arcade | <p>Tyler Jamison</p> <p>Kelsey Lindblom</p> <p>Kelsey Lindblom</p> <p>Kelsey Lindblom</p> |
| 5:15pm | V. Property Management Report | |
| | <ul style="list-style-type: none"> A. Residential Property Management Report | John Turnbull |
| 5:20pm | VI. Public Comment | Chair |
| 5:25pm | VII. Closed Session | Chair |
| | <ul style="list-style-type: none"> A. Property Management <i>Report - RCW 42.30.110 (c)</i> B. Review of Lease Proposals <ul style="list-style-type: none"> Lease Renewal – Sergio’s Barber Shop, 1530 Post Alley #4 Lease Renewal – Totem Smokehouse Inc., 1906 Pike Place | Matthew Holland |

Vacancy Report
i. Current Lease Negotiations

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| 5:45pm | VIII. Open Session | | |
| | A. Action Item: Proposed Resolution 19-18: Lease Proposals – March 2019 | | Chair |
| 5:50pm | IX. Resolutions to be added to the Consent Agenda | | Chair |
| 5:55pm | X. Concerns of Committee Members | | Chair |
| 6:00pm | XI. Adjournment | | Chair |
