



# Finance & Asset Management Committee Meeting Agenda

**Date:** Tuesday, September 18, 2018

**Time:** 4:00p.m. – 6:00p.m.

**Location:** Classroom (Economy Building)

**Committee Members:** Ray Ishii (Chair), Devin McComb (Vice-Chair), Patrice Barrentine, David Ghoddousi, Paul Neal, Mark Brady, JJ McKay

**4:00pm I. Administrative:** **Chair**  
 A. Approval of Agenda  
 B. Approval of the Finance & Asset Management Committee July 17<sup>th</sup>,  
 2018 Meeting Minutes

**4:05pm II. Announcements and/or Community Comments**

**4:10pm III. Reports and Discussion Items**  
 A. Review of the PDA Financial Statements August 2018 **Sabina Proto**  
 B. Update on 2019 Budget Process **Sabina Proto**  
 C. Status of Capital Projects **Brady Morrison**

**4:45pm IV. Action Items**  
 A. Proposed Resolution 18-40: Authorization for Contract Authority –  
 Replacement of Current PPMPDA IT Server Room AC System **Joseph Strong**  
 B. Proposed Resolution 18-41: Authorization for Contract Authority –  
 Expansion of Current PPMPDA Security Camera System **Joseph Strong**  
 C. Proposed Resolution 18-42: Authorization for Contract Authority –  
 Replace Roofing System on the Livingston Building **Kelsey Lindblom**  
 D. Proposed Resolution 18-43: Authorization for Contract Authority –  
 Repair Gutter System on the South Entrance Pergola **Kelsey Lindblom**

**5:05pm V. Property Management Report**  
 A. Residential Property Management Report **John Turnbull**

**5:20pm VI. Public Comment** **Chair**

**5:25pm VII. Closed Session** **Chair**  
 A. Property Management *Report - RCW 42.30.110 (c)* **Matthew Holland**  
 B. Review of Lease Proposals  
 Lease Renewal – Crumpet Shop, 1503 First Avenue  
 Lease Renewal – Chicken Valley, 1507 Pike Place #520  
 Vacancy Report  
 i. Current Lease Negotiations

**5:45pm VIII. Open Session** **Chair**  
 A. **Action Item:** Proposed Resolution **18-44:** Lease Proposals –  
 September 2018 **Matthew Holland**

**5:50pm IX. Resolutions to be added to the Consent Agenda** **Chair**

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5:55pm X. Concerns of Committee Members

Chair

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6:00pm XI. Adjournment

Chair

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