



# Finance & Asset Management Committee Meeting Agenda

**Date:** Tuesday, July 18<sup>th</sup>, 2017

**Time:** 4:00p.m. – 6:00p.m.

**Location:** Classroom

**Committee Members:** Ray Ishii (Chair), Gloria Skouge, Ann Magnano, Patrice Barrentine, Jim Savitt, David Ghoddousi, John Finke, Betty Halfon and Paul Neal

**4:00pm I. Administrative:** **Chair**  
 A. Approval of Agenda  
 B. Approval of the Finance & Asset Management Committee June 20<sup>th</sup>, 2017 Meeting Minutes

**4:05pm II. Announcements and/or Community Comments**

**4:10pm III. Reports and Discussion Items**  
 A. Review of the PDA Financial Statements for June 2017 **Sabina Proto**  
     i. Checking Account Activity Report  
 B. Discrete Component Units Reporting for 2<sup>nd</sup> Quarter 2017 **Sabina Proto**  
 C. Proposed Revisions to 2017 PDA Budget **Ben Franz-Knight**

**5:00pm IV. Action Items**  
 A. Proposed Resolution **17-35:** Additional MarketFront Tenant Improvement Funds – Indi Chocolate **Ben Franz-Knight**  
 B. Proposed Resolution **17-36:** Authorization for Contract Authority – Fairly Climacool Compressor Replacement **Brady Morrison**

**5:20pm V. Property Management Report**  
 A. Residential Property Management Report **Ben Franz-Knight**

**5:30pm VI. Public Comment** **Chair**

**5:35pm VII. Closed Session** **Chair**  
**Matt Holland**  
 A. Property Management *Report - RCW 42.30.110 [c]*  
 B. Review of Lease Proposals  
     Lease Renewal – Cedar River Group, LLC  
     Lease Renewal – Lungu Gifts  
 C. Review of Delinquency Report  
     i. Vacancy Report  
     ii. Current Lease Negotiations

**5:45pm VIII. Open Session** **Chair**  
**Matt Holland**  
 A. **Action Item:** Proposed Resolution **17-37:** Lease Proposals – July 2017

**5:50pm IX. Resolutions to be added to the Consent Agenda** **Chair**

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<b>5:55pm</b>	<b>X.</b>	<b>Concerns of Committee Members</b>	<b>Chair</b>
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<b>6:00pm</b>	<b>XI.</b>	<b>Adjournment</b>	<b>Chair</b>
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