**Executive Committee Meeting Agenda**

**Date:** Wednesday, July 20, 2016  
**Time:** 4:30 p.m. – 5:45 p.m.  
**Location:** Goodwin Library (Economy Building)  
**Committee Members:** Matt Hanna (Chair), Rico Quirindongo, Betty Halfon, Gloria Skouge, David Ghoddousi and Ann Magnano

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<thead>
<tr>
<th>Time</th>
<th>Item</th>
<th>Leader</th>
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<tr>
<td>4:30p</td>
<td>I. Administrative:</td>
<td>Chair</td>
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<tr>
<td></td>
<td>A. Approval of Agenda</td>
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<td>B. Approval of the June 22, 2016 Executive Committee Meeting Minutes</td>
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<tr>
<td>4:35p</td>
<td>II. Announcements and/or Community Comments</td>
<td>Matt Hanna</td>
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<td>4:40p</td>
<td>III. Council Chair Report</td>
<td>Matt Hanna</td>
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<td>5:00p</td>
<td>IV. Committee Chair’s Report</td>
<td>Gloria Skouge, Betty Halfon, Rico Quirindongo</td>
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<td>A. Finance &amp; Asset Management</td>
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<td>B. Market Programs</td>
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<td>C. MarketFront</td>
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<td>5:25p</td>
<td>V. Reports and Action Items</td>
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<td>5:25p</td>
<td>VI. Executive Director’s Report</td>
<td>Ben Franz-Knight</td>
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<td>5:35p</td>
<td>VII. Public Comment</td>
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<td>5:40p</td>
<td>VIII. Concerns of Committee Members</td>
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<td>5:45p</td>
<td>IV. Adjournment</td>
<td>Chair</td>
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The meeting was called to order at 4:31 p.m. by Matt Hanna, Chair.

I. Administration
   A. Approval of the Agenda
      The agenda was approved by Acclamation
   B. Approval of the Executive June 22, 2016 Meeting Minutes.
      The minutes were approved by Acclamation

II. Announcements and Community Comments
    Matt Hanna welcomed Howard Aller back from his recent absence.

III. Council Chair’s Report
    A. Nominating Committee Update
       Matt Hanna presented an update regarding the status of the Nominating Committee. He noted that he would need to establish a nominating Committee for the upcoming openings on the PDA Council Board. He had asked for interested participants for the Committee. He briefly noted that he was thinking of asking the new PDA Councilmembers Ray Ishii and Colleen Bowman regarding their interest on serving on the Nominating Committee.

       Betty Halfon expressed her interest in serving on this year’s nominating Committee with Gloria Skouge and Rico Quirindongo as potentially interested members as well. Matt had asked if Ben Franz-Knight could work with his Executive Admin on coordination for the Nominating Committee meetings including reaching out to Ray Ishii and Colleen Bowman. He was anticipating a final recommendation by the Committee by the end of July. He noted that he would be offering up his services as PDA Council Chair for an additional year pending the status of his Mayoral term renewal. He lastly mentioned that he had met recently with Jim Savitt and John Finke in which he encouraged them to continue their Council participation as well as being thoughtful on the timing of their exit.
in the future. He noted that there was some discussion with Jim and John regarding identifying candidates in fulfillment of open seats in the future. He said that his direction for them personally, was that if each one of them could think of folks similar to their working knowledge and experience, in which they could recommend to the Nominating Committee. He added that it would be useful to talk with other members of the community who may one day be appropriately prepared and interested in serving on the Council.

Matt Hanna separately presented a Council Chair Report for June 2016. He reported that with Patrice Barrentine present at the evening’s meeting, the Committee would conduct a Closed Session to discuss the results from the Annual Executive Director Review. Matt and Ben would meet separately the following day to discuss the review in depth. He lastly reported on the ongoing involvement with Miller Hull, including their work with the Interim Connection to and from the Waterfront.

IV. Committee Chair’s Report

A. Finance and Asset Management

Gloria Skouge presented the Chair Report on the June 21st Finance & Asset Management Committee. She provided an update on the ongoing discussions surrounding the Commercial Tour Groups in the Market including progress on the Ad Hoc Committee front. She reported that the Committee reviewed the monthly financials for May as well as reviewed the current Operation and Maintenance program for the Garage Elevator. She separately provided an overview on the resolutions that were on the meeting’s agenda including the review and unanimous approval of Resolutions 16-31: Authorization for Contract Authority – Replacement of Leland Roof – Mono Rooftop Solutions, 16-32: Authorization for Contract Authority – LaSalle West Elevation Window Repairs – SSI Construction, 16-33: Authorization for Contract Authority – Corner Market Stair Repair – Paradigm Framing Link, Inc, 16-34: Tenant Improvement Reimbursement – Shug’s LLC dba Shug’s Soda Fountain & Ice Cream Shop, 16-35: Tenant Improvement Reimbursement – Old Stove Brewing, LLC dba Old Stove Brewery 16-36: Lease Proposals – June 2016 were added to the June 30th 2016 PDA Council meeting Consent Agenda There would be a closed session included under the Full Council meeting for May to discuss lease negotiations for Pike’s Pit BBQ. She lastly noted lastly that the residential vacancy rate was roughly at 3%.

There was a brief discussion regarding the Commercial Tour Groups.

B. Market Programs

Patrice Barrentine, who had recently chaired the June 10th, Market Programs Committee meeting had provided an update on the recent Committee activities. There had been an update on the recent Marketing and Programming activities including an exciting feature from Scholastic Magazine on the Gumwall. There had been a presentation on the Farm Advertising and Promotion including a review of Marketing efforts for Quarter 1 and 2 planning for Quarter 3 and a review of promotional efforts for the evening market. Lastly there was discussion from the Committee surrounding the new Pike Place Market Visitor’s guide.
C. MarketFront
   Rico Quirindongo presented a brief report on the June 6th MarketFront Committee meeting. There had been a construction, schedule and budget update from Justine Kim on the project. B. Several discussion items at the meeting including a follow-up to the May 26th PDA Council presentation on Steinbrueck Park/Native Park, review of Initiative 123 and monthly update from the Stakeholders group.

   There was a brief discussion regarding the Proposed Developments for Steinbrueck Park including a review of concerns regarding the interim conditions of both the Park and MarketFront project as well concerns regarding schedule and public process.

V. Reports and Actions Items
   None

VI. Executive Director’s Report
   Ben Franz-Knight presented the Executive Director’s Report for the month of June. He reported on the Bakun Building noting that we have been making some progress with the State. He noted that we would enter into a short term month-to-month lease at this point to assist with storage for the MarketFront art components.

   Rico Quirindongo noted that Design in Public was interested in hosting a closing party at the end of the summer and would be interested in utilizing the Plaza at the base of the steps as well as the indoor and outdoor space with the Bakun building. He noted his uncertainly in managing that conversation based upon the short term lease the PDA would be proposing.

   Ben Franz-Knight responded to Rico noting to have the folks from Design in Public reach out to him.

   Ben additionally reported that the Office of the Waterfront is moving forward with their Capital Improvement plans for Pier 62, which would roughly be a 29 million dollar project. He highlighted this topic because it would provide us the first real chance to see how the new Councilmembers are relating the Waterfront Plan. He also highlighted the Aquarium Plans, noting some delay with the status of their project. He reported that one of our long term Market tenants, Owners of the Magic Shop had recently lost their home to a fire. He lastly reported on the status of the MarketFront project.

VII. Public Comment
   Howard Aller inquired about the Marketfront housing windows. He separately commented on the Tour Group discussion from the recent Finance and Asset Committee Meeting. He noted that many of the tour operators make a substantial amount of money from their tours and that they should be paying for their use of the Market resources.

VIII. Closed Session
   A. Executive Director Annual Review (Closed Session Per (RCW
The PDA Council Chair stated that the Committee would go into Closed Session at 5:27pm to discuss the Executive Director Annual Review. The Committee would return in to Open Session at approximately 5:45pm.

The Committee entered into Closed Session at 5:27pm.

The Committee entered into Open Session at 5:45pm

The Committee discussed the results from the Executive Director Annual Review as well as the lease renewal for Pike’s Pit during closed session.

IX. Concerns of Committee Members
Betty Halfon noted her concern regarding the street closures for the Wednesday Evening’s Market. She inquired about adjusting the timing for the street closure. She lastly mentioned the potential impacts to the businesses DownUnder from the Evening Market setup logistics.

IX. Adjournment
The meeting was adjourned at 5:46pm by Matt Hanna, Chair

Meeting minutes submitted by:
Dianna Goodsell, Executive Administrator