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Pike Place Market Preservation & Development Authority (PDA)

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**POSITION TITLE:** Lead Janitor

**REVISED:** September 2021

**GRADE:** Union

**FLSA STATUS:** Non-Exempt

**REPORTS TO:** Facilities Manager

**POSITION SUMMARY:** The facilities staff provides the cleaning of all common areas in the Market to keep it in a sanitary and attractive place to shop, live, and do business.

**ESSENTIAL FUNCTIONS:**

- Waste Removal: Transfer garbage from collection sites to main dump chute via green dumpsters.
- Restroom Service: All restrooms are sanitized every night and serviced frequently during the day. This includes sweeping, mopping and restocking of toilet paper and soap fixtures.
- Daily Floor, Tile and Sidewalk Cleaning: Common area floors and stairs are swept and damp mopped nightly. The tiles are also swept, machine scrubbed and hosed nightly. The sidewalks are serviced on a monthly schedule, which includes degreasing, scrubbing and hosing. Gum removal is performed as required. Interior halls are cleaned and waxed as traffic requires.
- Recycling Program: This job includes the recycling of glass, mixed paper, and card board. Corrugated cardboard is compacted and bound into 450 pound bales with a heavy hydraulic press.
- Emergency Calls: Respond promptly to a variety of service calls (i.e., broken glass, spills, leaks, floods caused by plugged drains or toilets, etc.).
- Window and Wall Cleaning: Periodically clean floor level windows, wash walls in public areas and remove graffiti.
- Gardening/Landscaping: Maintain and plant flowers, shrubs and trees.
- Hosing and Street Cleaning: Chemically remove grease and oil, hose and sweep Post Alley cross-walks, curbside, Sanitary Building roof deck, and Soames-Dunn courtyard.
- Residential Apartments Building Service: Perform dust mopping and vacuuming of hallways and lobbies of Market residential apartment buildings, which includes laundry rooms and basement area. Complete clean-up of apartment after tenants move out.
- Periodic Cleaning: Perform high dusting, air grill cleaning, and flushing drain screens.
- Other duties as assigned.

**WORK ENVIRONMENT/PHYSICAL DEMANDS:** This position requires the individual to be ambulatory within the 9acre historic district, able to walk 8 hours, go up and down ladders, lift and carry up to 50 pounds, push/pull 500 pound dumpsters, operate 2-way radio, and able to tolerate considerable outdoor work in Pacific Northwest environment. Work environment is fast-paced and requires the ability to work under pressure. Must be able to work with and among all types of people.

**The Pike Place Market PDA is an equal opportunity employer and encourages applications from persons of diverse backgrounds and perspectives.**