Executive Committee
Meeting Agenda

Date: Thursday, February 19, 2020
Time: 4:30 p.m. – 5:45 p.m.
Location: Economy Building Goodwin Library, 1433 First Avenue (3rd Floor)
Committee Members: Rico Quirindongo (Chair), Betty Halfon, Devin McComb, Patrice Barrentine and David Ghoddousi

<table>
<thead>
<tr>
<th>Time</th>
<th>Item</th>
<th>Chair</th>
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<tbody>
<tr>
<td>4:30pm</td>
<td>I. Administrative</td>
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<tr>
<td></td>
<td>A. Approval of Agenda</td>
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<td></td>
<td>B. Approval of the January 23, 2020 Executive Committee Meeting Minutes</td>
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<tr>
<td>4:35pm</td>
<td>II. Announcements and/or Community Comments</td>
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<tr>
<td>4:40pm</td>
<td>III. Council Chair Report</td>
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<td>4:55pm</td>
<td>IV. Committee Chair’s Report</td>
<td>Patrice Barrentine</td>
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<td></td>
<td>A. Market Programs</td>
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<td>B. Finance &amp; Asset Management</td>
<td>Devin McComb</td>
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<td>C. Ad hoc Nomination Committee</td>
<td>Chair</td>
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<td>5:20pm</td>
<td>V. Executive Director’s Report</td>
<td>Mary Bacarella</td>
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<td>5:35pm</td>
<td>VI. Public Comment</td>
<td>Chair</td>
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<tr>
<td>5:40pm</td>
<td>VII. Concerns of Committee Members</td>
<td>Chair</td>
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<tr>
<td>5:45pm</td>
<td>VIII. Adjournment</td>
<td>Chair</td>
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Executive Committee Meeting Minutes

Thursday, January 23, 2020
4:30 p.m. to 5:45 p.m.
Economy Building Salish Room, 1433 First Avenue (3rd Floor)

Committee Members Present: Rico Quirindongo, David Ghoddousi, Betty Halfon, Devin McComb

Other Council Members Present: JJ McKay, Mark Brady

Staff Present: Mary Bacarella, Karin Moughamer

Others Present: Howard Aller

The meeting was called to order at 4:31 p.m. by Rico Quirindongo, Chair.

I. Administration
   A. Approval of the Agenda
      The agenda was approved by acclamation.

      Approval of the December 11, 2019 Executive Committee Meeting Minutes
      The December 11, 2019 Executive Committee Meeting Minutes were approved by acclamation.

II. Announcements and/or Community Comments
    None.

III. Council Chair Report
    Rico Quirindongo began with the following updates:
    - The leak remediation has closed and the work now impacts the Pavilion. That work will continue until April.
    - Overlook Walk design discussions continued and there are no discussions regarding operations and maintenance for Overlook Walk.
    - Regarding the LID, legal counsel is working out minutiae components associated with a few of the buildings owned by the PDA.
    - No update on the streetcar.
    - Rico would like to proactively address the zoning that pertains to the Pike Place Market boundary.
    - Retreat follow-up with be presented at Council this month.
    - Ad hoc nomination committee has been meeting and receiving information on potential candidates. The goal of the next meeting on February 3 is to finalize the list of who will be included in the final review and ensure we have resumes for those individuals.
    - One family. One mission. One love.

    Mark Brady noted the Hahn Building has been nominated for Landmark status.
IV. Committee Chair’s Report

A. Market Programs
Mary Bacarella provided an overview of the meeting which included an overview of Costumes on the Cobblestones and Magic in the Market. Scott Davies provided an overview of the school program to date which includes an update on participation by schools that serve low-income students and plans for teacher trainings and new curriculum. Love in the Market was previewed and will take place on February 29th (Leap Day) and events will take place throughout the Market. Lastly, there was a resolution approved for the consent agenda that is to approve a trademark agreement with Sasquatch for a book by Kate Endle (Market artist).

B. Finance & Asset Management
Devin McComb noted revenue is wrapped up for 2019 but expenses are still being calculated. 2019 was a good year and ended over budget by 9%. The state audit was completed and it was a clean audit. The 2020 FAM calendar was reviewed and Devin is receiving feedback and hopes to finalize at the February meeting. There were a number of resolutions passed including 20-2, 20-3, 20-4 and 20-5.

Betty Halfon noted that some of the items listed on the FAM calendar could be discussed during Market Programs Committee.

Mark Brady commented that he was proud to have passed one of the leases to the Consent Agenda.

V. Executive Director’s Report
Mary Bacarella began with the following updates:
- The Capital Replacement and Reserve account was $350 short of reaching $20 million, but there’s still a chance of making it happen.
- An update on the strategic plan for 2020 will be provided at the Council meeting.
- The elevator RFP has been finalized and the deadline is January 31st. In addition, the PDA is submitting a grant with the state legislature with support from Representative Tarleton. JJ McKay is working to help gain support from the City and additional representatives and senators.
- No updates on the Overlook Walk design.
- 100% design for garage modifications have been received and the PDA is reviewing. Mary reviewed the closures for the parking garage associated with the garage modification work. The entrance will remain open until next fall when it closes until May 2021. The garage entrances and exits are currently open.
- Recently met with the city regarding the MarketFront closeout agreement and revisions are still being made.
- She has reached out to David Graves at Seattle Parks to see if the bid for Steinbrueck Park remodel was going to be released in February.
- Daystall rules review is underway and will go through Market Programs and Council.
- Parking is currently over budget by $12,000.
- National Sign has presented more finalized designs for the three new signature signs. Those will be presented at the Council meeting in February with an updated timeline at the January council meeting.
- Council Agenda will include follow-up on the strategic plan, information on the QB3 board, and the timeline for signature signage.

David Ghoddousi asked for the status of the QB3 board. Mary Bacarella responded staff will be making a recommendation to Council next week.
Mark Brady asked how many people are on the QB3 board. Mary Bacarella responded there are currently five but she will check with Sabina Proto to see if five people are required.

Mary Bacarella reviewed the Tenant Alert regarding the shooting at 3rd and Pine that includes information on ways the Market community can find out about active shooters and emergencies happening in Seattle. The Market is looking into ways to receive information on these types of emergencies more quickly from the City.

Mark Brady suggested people sign up for Pulse Point which is put out by the Fire Department.

JJ McKay observed very light foot traffic downtown today, a possible fallout from the shooting.

Mark Brady would like to have the Market hold a training on active shooters.

David Ghoddousi commends Randy Stegmeier on his past work on active shooters. Mary Bacarella added the PDA will be hosting additional trainings in addition to the ones regularly offered.

Karin Moughamer asked Rico Quirindongo if the Signature Sign presentation needs to be at both Market Programs and full Council. Rico responded just at Council.

**VI. Public Comment**
Howard Aller commented that he recently found out that the elevators previously included in the Overlook Walk where it meets the MarketFront diving board, have been removed. Which means he no longer has to keep requesting two elevators since there are now none.

**VII. Concerns of Committee Members**
Betty Halfon proposed taking a look at the Bylaws and including term limits for council members. She believes that introduces new ideas and ways of thinking for the Council and PDA.

JJ McKay would also like to see a change of the Bylaws to ensure the Chair, Vice Chair and Secretary/Treasurer are on the Executive Committee.

**VIII. Adjournment**
The meeting was adjourned at 5:08 p.m. by Rico Quirindongo, Chair.

Meeting minutes submitted by:
Karin Moughamer, Executive Administrator
## Executive Committee

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<thead>
<tr>
<th>ACTION</th>
<th>RESPONSIBLE</th>
<th>START</th>
<th>END</th>
<th>NOTES/STATUS</th>
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<tbody>
<tr>
<td>Improved outreach with stakeholders, Market community and City</td>
<td>Mary</td>
<td>1/1/19</td>
<td>ongoing</td>
<td>Set stakeholder meetings, presentations on monthly basis.</td>
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<td>Streamline Nomination Committee process</td>
<td>Rico</td>
<td>4/1/19</td>
<td>ongoing</td>
<td>Initiated earlier process to provide recommendations to Council and Mayor prior to term expirations in June.</td>
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<tr>
<td>Foundation coordination</td>
<td>Mary</td>
<td>1/1/19</td>
<td>ongoing</td>
<td>Revisit Services Agreement with Foundation to set 2019 and beyond including expectations to work together.</td>
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