



Pike Place Market Preservation & Development Authority (PDA)

info@pikeplacemarket.org • P: 206.682.7453 • F: 206.625.0646

PIKEPLACEMARKET.ORG • 85 PIKE STREET, ROOM 500 • SEATTLE, WA 98101

POSITION TITLE: Facilities quality control manager **CREATED:** July 2019
GRADE: (G) **FLSA STATUS:** Exempt
REPORTS TO: Director of Operations

POSITION SUMMARY:

Oversee Facilities quality control to ensure all nightly goals are met. Inspects buildings before and after each shift for services needed. Assign nightly work schedules based on the needs of the Market. Oversee inspection of facilities work to ensure adherence to established standards. Has authority for personnel actions and oversees nightly operations of the team. Relies on extensive experience and judgment to plan and accomplish goals.

ESSENTIAL FUNCTIONS:

1. Inspect and assess required cleaning of the Market. Keep accurate inventory control data of equipment and supplies to report to department manager.
2. Work with department manager and crew to ensure the quality of facilities work.
3. Maintain good public relations with employees and merchants. Respond to cleaning complaints regarding facilities.
4. Perform other related duties as assigned by Department manager and Director
5. Must be Familiar with a variety of the field's concepts, practices, and procedures.

QUALIFICATIONS:

- At least two years' experience supervising facilities custodial activities.
- Demonstrated knowledge of facilities/custodial procedures, materials purchasing, and safety requirements.
- Experience working and supervising in a fast paced, highly visible, retail community a plus.

- Must have the ability to supervise a diverse group of employees
- Possess a valid Washington State driver's license. Capable of operating the Market vehicle, load and unload materials with weight of up to 50 pounds.

WORK ENVIRONMENT/PHYSICAL DEMANDS:

This position requires the individual to be ambulatory, able to walk 8 hours, go up and down ladders, lift and carry up to 50 pounds, operate 2-way radio, and able to tolerate considerable outdoor work in Pacific Northwest environment. Work environment is fast-paced and requires the ability to work under pressure. Must be able to work with and among all types of people.

The Pike Place Market PDA is an equal opportunity employer and encourages applications from persons of diverse backgrounds and perspectives.