



Executive Committee - Meeting Agenda

Date: Wednesday, October 23rd, 2013

Time: 4:30 p.m. – 5:45 p.m.

Location: Goodwin Library

Committee Members: Matt Hanna (Chair), Gloria Skouge, John Finke, Bruce Burger, Jackson Schmidt, David Ghoddousi

4:30pm	I. Administrative	Chair
	A. Approval of the Agenda	
	B. Approval of the September 18 th , 2013 Minutes	
<hr/>		
4:35pm	II. Announcements and Community Comments	
<hr/>		
4:40pm	III. Council Chair Report	Matt Hanna
<hr/>		
4:50pm	IV. Committee Chair's Report	
	A. Asset Management	Gloria Skouge
	B. Finance	John Finke
	C. Market Programs	Bruce Burger
	D. Waterfront Redevelopment	Jackson Schmidt
<hr/>		
5:05pm	V. Executive Director's Report	Ben Franz-Knight
<hr/>		
5:15pm	VI. Other Reports and Action Items	
	A. Action Item: Proposed Resolution 13-62: Adoption of the PDA Council Committee Restructure Recommendation	Ben Franz-Knight
	B. Executive Director's Annual Review	Chair
<hr/>		
5:30pm	VII. Items for the Consent Agenda	Chair
<hr/>		
5:35pm	VIII. Public Comment	
<hr/>		
5:40pm	IX. Concerns of Committee Members	
<hr/>		
5:45pm	X. Adjournment	Chair
<hr/>		



Pike Place Market Preservation and Development Authority (PDA)

**EXECUTIVE COMMITTEE
Meeting Minutes**

**Wednesday September 18th, 2013
4:30 p.m. to 5:45 p.m.
Goodwin Library**

Committee Members Present: Matt Hanna, Gloria Skouge, John Finke, Jackson Schmidt, Bruce Burger

Other Council Members Present:

Staff Present: Ben Franz-Knight Tamra Nisly, Dianna Goodsell

Others Present: Ernie Sherman, Rich Moore

The meeting was called to order at 4:31 p.m. by Matt Hanna, Chair

I. Administration

- A. Approval of the Agenda
The agenda was approved by acclamation.
- B. Approval of the August 26th, 2013 Minutes.
The minutes were approved by acclamation.

II. Announcements and Community Comments

None

III. Council Chair's Report

Matt Hanna discussed this month's Council Chair's Report for September. He noted that he had an opportunity to introduce himself to the Market Foundation Board and the Market Constituency Board. He added that it is critical in maintaining close connection with the Market Foundation Board and the PDA Council regarding the Pike Place Market Waterfront Entrance project and plan for fundraising and philanthropy. He briefly overviewed the upcoming agenda items for the September Full Council meeting and discussed preparations for the PDA Council Retreat.

There was a discussion regarding the Pike Place Market Waterfront Entrance and matters including; timing with the funding sources, timeline of the development of our site and the timeline on the viaduct work. There was also discussion on the PDA Council Retreat and the Waterfront items to discuss at the Retreat. Matt noted that he would like Ben monitor on post-election results and clarity on the LID that could impact the PPM-WE project. There was indication of holding the retreat after November 5th, 2013.

Bruce Burger noted that he would like to see a more vigorous financial analysis for all the options moving and not moving ahead in the PPM-WE Project.

Ernie Sherman inquired about an alternative plan for the PPM-WE project if the LID does not pass.

There was a discussion regarding the conjunction of the Finance Committee with the Asset Management Committee. Matt Hanna stated his recommendation for proceeding with the combining of the two committees starting in November 2013. Matt requested Gloria Skouge to hold Chair for the combined Finance and Asset Management Committee. He noted that there will need to be a resolution brought to the Executive Committee in the following month with the Committee restructure recommendations.

There was mention of a housekeeping issue for the recent Asset Management Committee meeting and the appropriate procedure for voting of a committee. There would be a closed session added at the Full Council to vote appropriately for Proposed Resolution 13-55 and to vote on any action taken during the Commercial lease reviews.

III. Committee Chair's Report

A. Asset Management

Gloria Skouge presented a brief report on the Asset Management Committee. She noted that there was a discussion on the Emergency Response and Preparedness Plan; this plan would take affect after the new Security Manager starts in October 2013. She noted that there was an introduction on the Capital Needs Assessment Study and a briefing on the Rummage Hall.

There was a brief discussion on the Rummage Hall guidelines.

Ben Franz-Knight noted that one of the bigger challenges with the Rummage Hall is the physical configuration of the rummage hall space.

Ben Franz-Knight separately noted that we have hired a new Security Manager for the PPM PDA. Ben gave a brief overview on Randy Stegmeier's work experience and background. Randy's experience includes over 40 years of law enforcement experience and his role as Director of Public Safety & Chief of Police for Western Washington University.

B. Finance

John Finke presented the Finance Committee report. He reported that that was one resolution approved for a new server for the PDA. He noted that we introduced the 2014 Budget Schedule; he reviewed the schedule with the Committee.

C. Market Programs

Bruce Burger gave a brief report on the Market Programs Committee. He noted that the September meeting had been cancelled due to a light agenda and the Open House for the Programs and Events Department. He briefly overviewed the Market Programs Committee items for the remaining of the year.

D. Waterfront Redevelopment

Jackson Schmidt gave a brief report on the Waterfront Redevelopment Committee. He noted that we are almost finished with Schematic Design for the PPM-WE Project and are starting the Design Development phase. He noted that at the recent WRC meeting that here was review of three options for the canopy design; Miller Hull was asked to get public input regarding the design options. He also noted that there was approval from the committee to proceed with Resolution 13-61.

IV. Executive Director's Report

Ben Franz-Knight presented the Executive Directors Report from the month of September.

A. Windows on Western - Update on next steps

Ben Franz-Knight reported on the Windows on Western and the next steps. He noted that we had received a unanimous decision from the Market Historic Commission to not approve the windows application. He distributed handout on the next steps for the windows if the committee wanted to overturn the MHC's decision; a copy of the document was included with the meeting minute's record.

There was a discussion that followed.

Ben Franz-Knight noted that we could proceed with the window repair and work in the background about approaching the City Council. Matt Hanna noted that Rico Quirindongo's expertise could be helpful with engaging the MHC. There would be a report on the Windows on Western at the Full Council meeting.

B. 2013 Strategic Issue Review - Capital Needs Assessment

Ben Franz-Knight gave a brief introduction to the 30 Year Capital Needs Assessment. There was a copy of the Executive Summary distributed; the document was included with the meeting minute's record. Ben Franz-Knight noted that on the staff level we are working on a strategy on tackling some of the projects in the next upcoming years from the Capital Needs Assessment

There was a brief discussion that followed.

V. Items for the Consent Agenda

None

VI. Public Comment

Ernie Sherman commented on the lifespan of the copper pipes, noting that the typically lifespan is from 40-60 years.

VII. Closed Session

Closed Session started at 5:44p.m.

A. Heritage House - 1533 Western Avenue (Closed Session Per (RCW 42.30.220(1)(b)))

During Closed Session the Committee discussed matters of negotiations to obtain real estate property.

Matt Hanna left at 5:47p.m.

Closed Session ended at 6:05p.m.

Open Session started at 6:06p.m.

VIII. Concerns of Committee Members

Bruce Burger inquired on the status of the increased electricity charges from Seattle City Light.

IX. Adjournment

The meeting was adjourned at 6:06 p.m. by John Finke

Meeting minutes submitted by:
Dianna Goodsell, Administrative Services Coordinator